

CITY OF MARICOPA SPECIAL EVENT COVID MITIGATION FORM

Please complete and submit this form with your special event application

EVENT ORGANIZER NAME _____
PHONE NUMBER _____ EMAIL _____
EVENT NAME _____ EVENT DATE _____
EVENT ADDRESS _____

The minimum mitigation measures required to host your public event of more than 50 guests within the City of Maricopa are listed below. Please review and check each box to indicate you agree to implement and enforce the following guidelines:

- ☐ Advise individuals to stay home if they are showing COVID-19 symptoms or have come into close contact with a person with COVID-19 symptoms in the past 14 days
- ☐ Provide sufficient hand sanitizer in visible areas for attendees
- ☐ Require use of masks for staff and vendors
- ☐ Highly recommend masks for attendees
- ☐ Maintain a physical distance of at least 6 ft. Should this proximity be impossible, then masks should be worn
- ☐ Post signage in highly visible locations that promote social distancing and masks
- ☐ Limit attendance or seating capacity to allow for social distancing if necessary
- ☐ Provide physical markings (i.e. tape, barriers, cones) to ensure individuals remain at least 6 ft. apart in lines

Describe additional mitigation measures in place at your event _____

CHECKLIST

- ☐ Complete the Arizona Department of Health (ADHS) Mitigation Measures form online [here](#). NOTE: Save PDF of receipt to email City of Maricopa. Click [here](#) to view sample
- ☐ Email a copy of this completed form to ADHS at amanda.lusk@azdhs.gov
- ☐ Email a copy of this completed form AND PDF of ADHS confirmation receipt to the City of Maricopa with your Special Event Application to specialevents@maricopa-az.gov.

By completing and signing this form, you are stating you agree and will adhere to the above listed terms.



EVENT ORGANIZER SIGNATURE

DATE